

Sixth Judicial Circuit of Florida

Pasco and Pinellas Counties
Administrative Office of the Courts
Human Resources Department
Tel: 727-453-7165
Email: careers@jud6.org
14250 49th St. North, Suite J1500
Clearwater, FL 33762

Employment Opportunity

Director of Community Relations
Position Number: 10005
Location: Pinellas County Justice Center
14250 49th St N, Clearwater, FL 33762
Application Deadline: September 25, 2026, 5:00 PM
Starting Annual Salary:
\$91,058.04 (annual salary)
[State Benefits Packet](#)

Position Description

This position is responsible for providing professional support to the local courts legislative and civic outreach programs. The position is responsible for developing communication policy, and priorities; providing strategic communication support to court programs, activities, and initiatives; providing communication counsel; serving as media spokesperson to include communications on social media for the circuit. The position develops and implements circuit presentations for the judges and court staff. Work is performed under the supervision of the Trial Courts Administrator.

Education, Experience, Licenses, Certifications, and Registrations

- Graduation from an accredited four-year college or university in English, journalism, legal studies, public or business administration and five years of related work experience, or an equivalent combination of education, training, and experience.

Knowledge, Skills, and Abilities

- Strong knowledge of Facebook and social media platforms.
- Comprehensive knowledge and experience in maintaining effective working relationships with State Courts System staff relevant to communication and execution of public information.
- Ability to manage and handle all forms of public communications and be the main contact for all Public Records requests.
- Ability to travel between courthouse locations to meet duties required for the position.
- Ability to communicate effectively, both orally and in writing, including creating and delivering formal presentations to the public.
- Ability to exercise discretion, confidentiality, impartiality, and honesty in handling matters before the court.
- Working knowledge of Outlook, Power Point and similar word processing computer systems.

How to Apply

All applications must be emailed to careers@jud6.org or by fax at 727-453-7166 and must include a cover letter and resume. The Sixth Circuit application can be downloaded from the Sixth Circuit website. Incomplete applications may not be considered.

ADA Accommodation

If you require accommodation to participate in the application/selection process, please call the ADA Coordinator at (727) 464-7110. The successful applicant will be required to undergo a criminal background check. The Sixth Judicial Circuit of Florida is an Equal Opportunity Employer.