

REQUIRED DOCUMENTS FOR MANDATORY DISCLOSURE

This outline is a summary of Florida Family Law Rule 12.285. For more detail, please read and download the rules (Mandatory Disclosure Rule 12.285) from Chapter 12 Family Law Rules of Procedure found at the following link:

<https://www.floridabar.org/rules/ctproc/>

- *You must update these records whenever a material change occurs in your financial status.*
- *Once you have submitted the documents to the opposing side, you must file a Certificate of Compliance with Mandatory disclosure (Form 12.932). The actual documents should not be filed with the Court.*
- *If the case involves child support, the parties must file a Child Support Guidelines Worksheet (Form 12.902(e)) with the Court.*
- ***Other forms you may need throughout the dissolution proceeding may be found here:*** <https://www.flcourts.gov/Services/Family-Courts/domestic-relations-court-resources/family-law-forms>

FOR TEMPORARY FINANCIAL RELIEF (temporary support or fees)

<i>Financial Affidavit</i>	Gross income less than \$50,000 use Form 12.902(b) Gross income more than \$50,000, Form 12.902(c)
<i>Tax Returns</i>	All tax returns filed or tax transcripts for the past <u>three years</u> . If you have not filed tax returns, then W-2, 1099, and K-1 for those years: https://www.irs.gov/newsroom/heres-how-people-can-request-a-copy-of-their-previous-tax-return
<i>Proof of Income</i>	Pay stubs or evidence of earned income for past <u>6 months</u>

FOR FINANCIAL RELIEF (Alimony, child support, equitable distribution, attorney's fees, and costs)

<i>Financial Affidavit</i>	Gross income less than \$50,000 use Form 12.902(b) Gross income more than \$50,000, Form 12.902(c)
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<i>Proof of Income</i>	Pay stubs or evidence of earned income for past <u>6 months</u>
<i>Income statement</i>	A list identifying the amount and source of all income received in the past <u>6 months</u> <i>if</i> not indicated by a pay stub
<i>Loan documents</i>	Loan applications, financial statements, credit reports, financial aid forms, or any document used for the purpose of obtaining credit or loans in the last 24 months
<i>Deeds and Notes</i>	All deeds showing ownership of property held in the last <u>3 years</u> ; all promissory notes or leases showing money owed in the last 24 months; notes and leases include any trusts or guardianship where you received a payment in the last <u>3 years</u> or own an interest
<i>Bank statements</i>	ALL bank statements for the past <u>12 months</u> where your name appears as an account holder (including joint accounts); copies of all cancelled checks and registers for the past <u>12 months</u>
<i>Brokerage statements</i>	ALL brokerage statements for the past <u>12 months</u> where your name appears as an account holder
<i>Deferred compensation</i>	ALL statements from IRAs, 401ks, profit sharing plans, SEP, KEOGHs, for the past <u>12 months</u> .
<i>Virtual currency</i>	ALL statements for the past <u>12 months</u> indicating holdings of Bitcoin, Ethereum, NFTs, or any other digital currency
<i>Insurance policies</i>	Declaration page, last statement page, and certificate of all life insurance policies, health insurance, and dental insurance policies for the past <u>12 months</u>
<i>Corporate tax returns</i>	Corporate, partnership, and trust tax returns for the past <u>3 years</u> if you have an interest in a corporation, partnership, or trust

<i>Promissory Notes</i>	All promissory notes showing a debt to a person, credit cards, charge accounts, and leases for the past <u>24 months</u>
<i>Marital Agreements</i>	All written premarital or marital agreements entered any time between the parties of the marriage
<i>Personal property</i>	Any document supporting a claim that an asset or liability is non-marital and belongs to only one party
<i>Child/Spousal Support</i>	Any order directing a party to pay or receive spousal or child support