

Sixth Judicial Circuit of Florida

Pasco and Pinellas Counties
Administrative Office of the Courts
Human Resources Department
Tel: 727-453-7165
Email: careers@jud6.org
14250 49th St. North, Suite J1500
Clearwater, FL 33762

Employment Opportunity

Court Interpreter
Position Number: 11843
Location: Pinellas County Justice Center
14250 49th St. N, Clearwater, 33762
Application Deadline: Open Until Filled
Starting Annual Salary + Additional Additive:
\$ 73,070.04 + CAD \$1,917.96 = \$74,988.00 (annual salary)
[State Benefits Packet](#)

Position Description

The essential function of the position within the organization is to interpret legal proceedings for non-English speaking or hearing-impaired persons to ensure due process. The position is responsible for interpreting the spoken or written word from a source language to a target language, translating court evidence to a target language, testifying as an expert witness regarding the accuracy of translated documents or tapes, and collecting statistical data. The position works under direct supervision according to set procedures. Work is performed under the direct supervision of the Director of Administrative Services.

Education, Experience, Licenses, Certifications, and Registrations

- Must possess a valid certification as a certified court interpreter issued by the Florida State Courts System's Office of the State Courts Administrator (Contact Human Resources Department for more information).
- Two years of court/legal-related experience, and/or experience been a translator (Spanish preferred) or ASL.
- Possess a bachelor's degree in English, the source language, or a closely related field.

Knowledge, Skills, and Abilities

- Knowledge of English grammar, punctuation, and spelling.
- Ability to efficiently organize and prioritize work and meet deadlines.
- Ability to exercise discretion and confidentiality.
- Ability to interact professionally and maintain effective working relationships with superiors, coworkers, government officials, and the public.

How to Apply

All applications must be emailed to careers@jud6.org or by fax at 727-453-7166 and must include a cover letter and resume. The Sixth Circuit application can be downloaded from the Sixth Circuit website. Incomplete applications may not be considered.

ADA Accommodation

If you require accommodation to participate in the application/selection process, please call the ADA Coordinator at (727) 453-7165. The successful applicant will be required to undergo a criminal background check. The Sixth Judicial Circuit of Florida is an Equal Opportunity Employer.