

**IN THE CIRCUIT COURT FOR THE SIXTH JUDICIAL CIRCUIT
IN AND FOR _____ COUNTY, FLORIDA
CIVIL DIVISION**

_____,
Plaintiff(s),

Case No.:
UCN:

vs.

_____,
Defendant(s).

_____ /

UNIFORM PRE-TRIAL CONFERENCE ORDER
(JURY TRIAL)

On this date, the parties to this action and/or their respective attorneys appeared before the Court at a Pre-Trial Conference, pursuant to Rule 1.200, Florida Rules of Civil Procedure. The following action was taken:

APPEARING FOR PLAINTIFF(S):

APPEARING FOR DEFENDANT(S):

1. CONCISE AND NEUTRAL STATEMENT OF THE CASE:

2. ISSUES (to be included on verdict form):

3. ADMISSIONS:

4. STIPULATIONS AND WAIVERS: (Yes/No)

a) Less than 6 jurors if one becomes incapacitated. _____

b) Use of expert testimony at any time during trial as a result of unavailability at other time. _____

c) Waive technicians for imaging studies identified in discovery to date. _____

d) Waive records custodians for documents produced in discovery to date. _____

This is **not** the equivalent of a stipulation to the admissibility of the documents in question. _____

e) Copies of ordinances or foreign laws. _____

f) Other: _____

5. STIPULATE AS TO ANY MATTER OF FACT AND LAW ABOUT WHICH THERE IS NO ISSUE TO AVOID UNNECESSARY PROOF:
6. PLEADINGS:
A list of pleadings upon which the case will be tried, including the date of filing for each.
7. REMAINING MATTERS:
A list of all remaining motions that require action by the Court, including the title and dates of filing for each motion:
8. PARTIES AND WITNESSES:
 - a) A list of the names and addresses of all lay and expert witnesses who are expected to testify at trial, whether for substantive, collaborative, impeachment, or rebuttal purposes:
 - b) Special needs/accommodations:
 - c) Interpreter and language(s):
 - d) Limitations on the number of witnesses (e.g., expert witnesses, before and after witnesses, etc.):
9. A LIST OF SPECIAL DAMAGES CLAIMED IS ATTACHED (or state "NONE").
10. JURY PEREMPTORY CHALLENGES PER LITIGANT:
11. ESTIMATED LENGTH OF THE CASE IN CHIEF FOR EACH LITIGANT AND THE ENTIRE TRIAL, INCLUDING VOIR DIRE:
12. MAXIMUM NUMBER OF TRIAL DAYS, EXCLUDING JURY SELECTION:
_____.
13. SETTLEMENT POSSIBILITIES:
14. THE _____ IS RESPONSIBLE FOR ATTENDANCE OF THE COURT REPORTER.
15. THE FOLLOWING TECHNOLOGY IS NECESSARY TO FACILITATE THE PRESENTATION OF EVIDENCE AND DEMONSTRATIVE AIDS:
16. THE NUMBER OF PROSPECTIVE JURORS REQUIRED FOR A VENIRE, ALTERNATE JURORS, AND PEREMPTORY CHALLENGES FOR EACH PARTY:
17. ADDITIONAL MATTERS:
 - a) ORDER OF PROOF AT TRIAL: _____

- b) LENGTH OF VOIR DIRE PER PARTY: _____.
 - c) NUMBER OF JURORS REQUESTED FOR VOIR DIRE: _____.
 - d) LENGTH OF OPENING STATEMENT PER PARTY: _____.
 - e) LENGTH OF CLOSING ARGUMENT PER PARTY (INCLUDING REBUTTAL): _____.
 - f) POST-JUDGMENT SET-OFFS: (yes) _____ / (no) _____.
 - g) LENGTH OF ANY OTHER PART OF THE TRIAL: _____
18. THE PARTIES MUST COMPLY WITH THE UNIFORM ORDER SETTING TRIAL AND PRE-TRIAL CONFERENCE SPECIFICALLY REGARDING MEETING PRIOR TO TRIAL AND ACTIONS TO BE TAKEN ON THE FIRST DAY OF TRIAL.
19. FAILURE TO COMPLY WITH THE REQUIREMENTS OF THIS ORDER WILL SUBJECT THE PARTY AND/OR COUNSEL TO APPROPRIATE SANCTIONS.

DONE AND ORDERED in Chambers at _____, _____
County, Florida, this _____ day of _____, 20____.

Circuit Judge