

INSTRUCTIONS FOR VERIFIED CHECKLIST FOR DISSOLUTION OF MARRIAGE

CHECKLIST: Please certify all relevant items listed below are in the court file at the time you request a final hearing. **If any required listed item is missing, the court will not schedule a final hearing.**

CHECKLIST: Complete and file a Verified Checklist. The completed checklist must be filed and docketed so it is viewable online **prior** to requesting a final hearing date.

SCHEDULING: To set a final hearing before Judge Daniel Diskey please contact the judicial assistant via email at: crfamw2@jud6.org

CONFIRM DATE: The date and time **MUST BE CONFIRMED** with the judicial assistant (JA) before filing & serving the Notice of Hearing.

NOTICE OF HEARING: After scheduling the final hearing with the JA, a Notice of Hearing must be filed with the Clerk's office and a copy provided to all parties.

AFTER HEARING: The final judgment along with a cover letter must be uploaded to JAWS.

In re: The Marriage of

Case No.

Petitioner,

Division:

And

Respondent.

_____ /

VERIFIED CHECKLIST FOR DISSOLUTION OF MARRIAGE

Fill in date each of the following was filed by Petitioner and Respondent:

- _____ Civil Cover/case information sheet
- _____ Notice of Related Cases
- _____ Petition for Dissolution
- _____ Answer to Petition for Dissolution
- _____ Copy of driver's license (Redact any sensitive information as required by law)
- _____ Petitioner's Notice of social security number
- _____ Respondent's Notice of social security number
- _____ Petitioner's Financial Affidavit
- _____ Respondent's Financial Affidavit
- _____ Marital Settlement Agreement (must be signed by both parties)
- _____ Confirm there are no pending Motions

CASES WITH MINOR CHILD(REN): THE FOLLOWING ARE ALSO REQUIRED:

- _____ UCCJEA
- _____ Petitioner's Certificate of completion of in-person parenting class
- _____ Respondent's Certificate of completion of in-person parenting class
- _____ Parenting Plan (signed by both parties)
- _____ Child Support Guidelines Worksheet.
- _____ Child support payment provisions through the Florida Disbursement Unit (FSDU) unless authorized by the Court in the Final Judgment and if applicable Income Withholding Order (IWO).
- _____ Final Disposition form to be provided at hearing.

I hereby certify that all of the above relevant items are in the court file and the case is ready for an uncontested final hearing.

Date

Name:

Florida Bar Number:

Attorney For:

Address: