

**IN THE CIRCUIT COURT, SIXTH JUDICIAL CIRCUIT  
IN AND FOR PASCO AND PINELLAS COUNTIES, FLORIDA**

ADMINISTRATIVE ORDER NO. 2022-013 PI-CIR

**RE: PINELLAS COMMUNITY VIOLENCE COURT: DATING, DOMESTIC, REPEAT, AND SEXUAL VIOLENCE, STALKING CIVIL INJUNCTION AND FINAL HEARING PROCEDURES; DUTY COVERAGE**

In order to comply with the statutory requirements in sections 741.30, 784.046, and 784.0485, Florida Statutes, that a final hearing be conducted within 15 days of the issuance of an ex parte injunction, and

In order to establish the schedule for final hearings for dating, domestic, repeat, sexual violence, and stalking injunctions and the procedure for processing these injunctions, and

In accordance with Article V, section 2(d), Florida Constitution, Rule of General Practice and Judicial Administration 2.215, and section 43.26, Florida Statutes,

**IT IS ORDERED:**

**I. PETITIONS FOR TEMPORARY INJUNCTIONS FOR PROTECTION AGAINST DATING, DOMESTIC, REPEAT AND SEXUAL VIOLENCE AND STALKING**

1. Petitions for temporary and final judgment of injunction against dating, domestic, repeat, sexual violence, and stalking shall continue to be assigned with the procedures for assignment of family law cases based upon the zip code of the petitioner or the petitioners attorney in accordance with Administrative Orders 2016-030 and 2020-023 or subsequent administrative orders.

2. The Clerk of the Circuit Court (Clerk) shall accept petitions for temporary and final judgment of injunction against dating, domestic, repeat, sexual violence, and stalking electronically or at the Clearwater Courthouse, the St. Petersburg Judicial Building, and the Pinellas County Justice Center (CJC).

**II. PETITIONS WITH AN UNDERLYING UNIFIED FAMILY COURT CASE**

1. The Clerk shall assign petitions for temporary injunctions against dating, domestic, repeat, sexual violence, and stalking to a Unified Family Court (UFC) judge if the petitioner has a pending matter in Unified Family Court. The Clerk shall electronically submit the petition to the UFC judge handling the pending matter for review within the Odyssey case file.

2. Until the JAWS program is configured to create these documents, the Clerk shall upload the following injunction documents into the assigned UFC judge's JAWS work queue. These documents will need to be in the following file formats and naming conventions. Prior to docketing, the Clerk may return any case document to the Court for change, upon direction from the presiding judge.

- CCV Order Set for Hearing.PDF
- CCV Order Granting Temp Inj.Docx - (Word; for a Domestic Child, Domestic No Child, Dating, Repeat, Sexual and Stalking injunction)

3. Return hearings will be placed on the assigned UFC judge's domestic violence injunction calendar within 15 days of the issuance of an ex parte temporary injunction order or order setting hearing without granting temporary injunction.

### III. ALL OTHER PETITIONS

1. The Clerk shall electronically submit all other petitions for temporary injunctions against dating, domestic, repeat, sexual violence, and stalking, except those assigned to a UFC division under section II above, to the community violence injunction division for review within the Odyssey case file.

2. Until the JAWS program is configured to create these documents, the Clerk shall upload the following injunction documents into the assigned judge's JAWS work queue. These documents will need to be in the following file formats and naming conventions. Prior to docketing, the Clerk may return any case document to the Court for change, upon direction from the presiding judge.

- CCV Order Set for Hearing.PDF
- CCV Order Granting Temp Inj.Docx - (Word; for a Domestic Child, Domestic No Child, Dating, Repeat, Sexual and Stalking injunction)

3. Return hearings will be placed on the community violence injunction calendar within 15 days of the issuance of an ex parte temporary injunction order or order setting hearing without granting temporary injunction.

4. The Clerk is directed to docket the cases as follows:

**Domestic violence cases with children** shall be given preference for the Wednesday and Thursday 9 a.m. dockets. Once all pending domestic violence cases with children are placed on the 9 a.m. docket, the rest of the 9 a.m. docket will be supplemented with domestic violence cases without children so that the docket is filled.

**Domestic violence cases without children** shall be distributed during the Wednesday and Thursday dockets at 10:30 a.m., 1p.m. and filling in the remaining spots at 9 a.m. All open spots shall be filled before overriding the calendar capacity.

**Dating, Sexual and Repeat violence** cases shall be calendared on the Monday a.m. docket. In the event there is a Monday court closure the Dating, Sexual, and Repeat violence cases shall be set through the week in open spots to comply with the statutory 15 day hearing requirement. The Court may open additional timeslots or calendars during the week.

**Stalking** cases shall be calendared on the Tuesday a.m. and p.m. dockets.

**All cases involving an in-custody party shall be set on the docket on Monday at 10:30 a.m. or Tuesday, Wednesday, and Thursday at 2:30 p.m.**

When a petition for an injunction for protection against repeat violence or stalking is filed and a search of the names of the parties reveals that a petition for an injunction against **dating, domestic, or sexual violence** involving any of the named parties has already been filed but a final injunction hearing has not been held on the petition for an injunction for protection against **dating, domestic, or sexual violence**, the Clerk must, to the extent reasonably possible, calendar such repeat violence or stalking case on the same calendar as the return hearing on the **dating, domestic, or sexual violence** case. In order to determine whether any additional injunction cases involving the parties exist, the Petitioner shall be asked to identify these pending cases at the time the subsequent injunction is filed. Any amended temporary injunction orders and/or orders setting hearings shall be placed on the same calendar date as the return hearing on the **dating, domestic, or sexual violence** case.

These instructions on calendaring do not restrict the authority of the community violence injunction judge to reset cases on a calendar when service of process has not been obtained. If the calendars are too large for the community violence injunction judge to provide an adequate hearing, the community violence injunction judge may move the hearing to a different calendar in his or her sole discretion.

5. Post-judgment motions in dating, domestic, repeat, sexual violence, and stalking cases are to be heard by the community violence injunction judge unless there is a pending UFC or family law case. A copy of the motion shall be forwarded to [DVMOTIONS@jud6.org](mailto:DVMOTIONS@jud6.org).

#### **IV. HOLIDAY AND VACATION COMMUNITY VIOLENCE COVERAGE**

1. In the event that the Court is closed for a Holiday but the Clerk's Office remains open, the community violence injunction duty judge will be assigned for coverage. These Holidays will be handled within the Family Division coverage schedule devised by the Family Administrative Judge.

2. In the event coverage is needed due to vacations or other absences, the Family Administrative Judge will provide for a coverage schedule.

3. Any needed coverage will be assigned by the Family Administrative Judge among the eight regular family law section judges and the two community violence injunction judges.

Administrative Order 2020-056 is hereby rescinded.

**DONE AND ORDERED** in Chambers at St. Petersburg, Pinellas County, Florida this \_\_\_\_\_ day of March 2022.

ORIGINAL SIGNED ON MARCH 15, 2022  
BY ANTHONY RONDOLINO, CHIEF JUDGE

cc: All Pinellas Judges  
The Honorable Bruce Bartlett, State Attorney  
The Honorable Sara Mollo, Public Defender  
The Honorable Ken Burke, Clerk of the Circuit Court, Pinellas County  
The Honorable Bob Gualtieri, Pinellas County Sheriff  
Gay Inskeep, Trial Courts Administrator  
Ita M. Neymotin, Regional Counsel, Second District  
Ngozi Acholonu, Assistant Regional Counsel, Second District  
Pinellas Business Technology Services  
Community Action Stops Abuse, (CASA)  
The Haven, Domestic Violence Center  
Court Security Division  
Law Libraries, Pinellas and Pasco County  
Bar Associations, Pinellas and Pasco County