

**IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
IN AND FOR PASCO AND PINELLAS COUNTIES, FLORIDA**

ADMINISTRATIVE ORDER NO. 2016-001 PI-CIR

**RE: TRANSMISSION OF ELECTRONIC RECORD TO THE APPELLATE
DIVISION OF THE SIXTH JUDICIAL CIRCUIT IN PINELLAS COUNTY**

Effective January 5, 2016, Florida Rule of Appellate Procedure 9.200 requires the clerks of court to electronically prepare and transmit the record on appeal to the appellate court. *See In re: Amendments to Rule of Appellate Procedure 9.200*, 164 So. 3d 668 (Fla. 2015); *In re: Amendments to Rule of Appellate Procedure 9.200*, No. SC15-765 (Fla. Nov. 12, 2015). The clerks of court must transmit the record on appeal by uploading the electronic PDF file(s) either via the Florida Courts E-filing Portal or in accordance with the procedures established by an administrative order of the appellate court. The Pinellas County Clerk of the Circuit Court (“Clerk”) is capable of uploading and maintaining the record PDF files in Odyssey, the Pinellas County case-management system, for access by the Appellate Division of the Sixth Judicial Circuit (“Appellate Division”). Transmitting the record to the Appellate Division through the Florida Courts E-filing Portal would therefore be an inefficient process, and it is necessary to establish an alternative procedure for transmitting the electronic record to the Appellate Division in Pinellas County via Odyssey.

In accordance with Article V, § 2, Florida Constitution, Rules of Judicial Administration 2.215 and 2.525, and section 43.26, Florida Statutes,

IT IS ORDERED:

1. The Clerk shall electronically prepare the record on appeal in accordance with Rule of Appellate Procedure 9.200(d).
2. The Clerk shall transmit the record on appeal by making the PDF files available to view in the appellate case number in Odyssey.
3. The Clerk shall notify the Court when the record on appeal is available to view in Odyssey.

DONE AND ORDERED in Chambers, at St. Petersburg, Pinellas County, Florida this _____ day of January, 2016.

ORIGINAL SIGNED ON JANUARY 4, 2016
BY ANTHONY RONDOLINO, CHIEF JUDGE

cc: All Judges
The Honorable Bernie McCabe, State Attorney
The Honorable Bob Dillinger, Public Defender
The Honorable Ken Burke, Clerk of the Circuit Court, Pinellas County
The Honorable Bob Gualtieri, Sheriff, Pinellas County
Gay Inskeep, Trial Courts Administrator
Ngozi Acholonu, Assistant Regional Counsel
Martin Rose, BTS Executive Director
Tim Staney, CJIS Coordinator
Bar Associations, Pasco and Pinellas Counties
Law Libraries, Pasco and Pinellas Counties