

[SAMPLE AFFIDAVIT FOR VENDOR EMPLOYEE & SUBCONTRACTOR  
BACKGROUND CHECKS]

AFFIDAVIT OF COMPLIANCE WITH BACKGROUND CHECK REQUIREMENTS

The \_\_\_[Name of the firm]\_\_\_ is in compliance with the “Agreement for Deaf and Hard of Hearing Language Services” (Agreement) entered with the Court on \_\_\_[date]\_\_\_. Within the previous two months of this affidavit, the undersigned has had a criminal history law enforcement records check performed by the Florida Department of Law Enforcement or by a United States federal law enforcement agency on each of the firm’s individual interpreters who is not a Certified Court Interpreter. The names of those interpreters are:  
[list names]

I have reviewed the results of each of the law enforcement records checks and each of the above listed persons passed the check in accordance with the standard described in the Agreement.

Dated: \_\_\_\_\_

By: \_\_\_\_\_  
[President/Other Specified Officer]

STATE OF FLORIDA

COUNTY OF \_[Name of County]\_\_

SWORN AND SUBSCRIBED TO BEFORE ME UNDER PENALTIES OF PERJURY on \_\_\_[date]\_\_\_, by \_\_\_[Name of person making affidavit]\_\_\_, as the President or other Officer of \_[Name of the firm]\_\_\_, a person who is personally known to me or has produced \_\_\_\_\_ as identification.

\_\_\_\_\_  
(Notary Signature)

(NOTARY SEAL)

\_\_\_\_\_  
(Notary Name Printed)

NOTARY PUBLIC

Commission No. \_\_\_\_\_

The firm must submit the Affidavit of Compliance along with a Vendor Background Check Authorization form signed by the firm’s president or officer who signs the Affidavit to:

Ms. Elaine New, Court Counsel  
Sixth Judicial Circuit, 501 1st Avenue North, Suite 1000  
St. Petersburg, FL 33701