

SIXTH JUDICIAL CIRCUIT APPLICATION TO PROVIDE COURT APPOINTED JUVENILE ARBITRATOR

This application must be completed in its entirety. It must be electronically submitted to the Court Counsel's Office at SixthCircuitContracts@jud6.org during the solicitation period.

I. Applicant Information

Name: _____ License # or Certification #: _____
(as it appears on license or certification)

Business Address: _____
(Street Address)

(City) (State) (Zip Code)

Business # (____) _____ Cell # (____) _____ Fax # (____) _____

E-mail Address _____ (MUST BE PROVIDED)

Please check all of the following which apply:

- ☐ I have good moral character.
- ☐ I am a United States citizen.
- ☐ I agree to submit to a law enforcement records check.
- ☐ I have familiarized myself and agree to provide services in accordance with the applicable Sixth Circuit Administrative Orders, subsequent administrative orders, and relevant law, including Administrative Order No. **2004-058** posted on the Sixth Circuit's website at www.jud6.org.
- ☐ I agree to enter into a contract to provide court appointed **Juvenile Arbitrator** services for the Sixth Judicial Circuit if selected.
- ☐ I do not have any conflict of interest, including any employment or business relationship or involvement in any other situation in which regard for my private interest would tend to lead to disregard of my duties as a court appointed **Juvenile Arbitrator**.
- ☐ I will notify the Chief Judge of any formal complaint filed against me by The Florida Bar or by the Florida Department of Health or by any licensing authority and of any non-confidential consent agreements entered into between any licensing authority and myself.
- ☐ I will immediately notify the Chief Judge if I am arrested, charged with any criminal offense, or named in any suit in any jurisdiction, or if a personal or familial involvement arises in any litigation before any court of the Sixth Judicial Circuit.
- ☐ I am currently serving as a _____ in the Sixth Judicial Circuit.
- ☐ Have you ever been held in contempt? ☐ No ☐ Yes, provide explanation for each instance.

Have you ever been convicted of a crime, had adjudication of a crime withheld, pled non contendere to a crime, nor am now facing charges for any offenses against the law? (You may omit civil traffic infractions) No Yes, provide explanation for each instance.

- _____
☐ Are any of your family or household members currently employed by the Sixth Judicial Circuit?
☐ No ☐ Yes, If "yes," what is their relationship to you? _____

II. I am applying to serve in: (indicate the geographic location(s) you wish to serve)

☐ Pinellas County ☐ West Pasco County ☐ East Pasco County

III. Qualifications: (Please check all which apply)

- ☐ I am a graduate of an accredited law school.
- ☐ I am a graduate of an accredited school with a graduate degree in a mental health or counseling.
- ☐ I am in good standing with The Florida Bar and all other licensing authorities.
- ☐ I have the temperament necessary to properly deal with cases involving children and to properly deal with the family crises likely to be presented to me.
- ☐ I agree to submit to a DCF abuse registry background check and complete the attached DCF Abuse Record Search Form.
- ☐ Other:

☐ I have attached or previously submitted a résumé which reflects my qualifications and abilities to provide evaluations as a court appointed **Juvenile Arbitrator**.

☐ I have satisfactorily completed and met the education, training, and certification requirements to serve as a court appointed **Juvenile Arbitrator** in the Sixth Circuit in accordance with the relevant administrative orders, law, and contract information available on the Court's website at www.jud6.org/LegalCommunity/CourtContractedServices.html.

☐ I certify that the answers given herein are true and complete. I understand that false or misleading information given in my application or résumé, or any omission of information requested will be grounds for refusal of appointment or dismissal and termination of any other contract to provide services to the Sixth Judicial Circuit.

Signature of Applicant

Date

Email Address

(Your typed name & email address serves as your 'electronic signature')

This Completed Application, Résumé, Affidavit (if applicable), and Vendor Background Check Form must be submitted ELECTRONICALLY to the Court Counsel's Office at

SixthCircuitContracts@jud6.org

NOTE: If you **do not** have the ability to submit your paperwork by email and wish to mail it in, please send it to Court Counsel's Office, 14250 49th Street North, Suite J4601, Clearwater, FL 33762. However, the paperwork mailed in **MUST be received in the Court Counsel's Office no later than the deadline.** Certified deliveries or facsimiles will **not** be accepted.

If you need an accommodation to complete this form, please call (727) 582-7424.

SIXTH JUDICIAL CIRCUIT VENDOR BACKGROUND CHECK AUTHORIZATION

PERSONAL INFORMATION:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Last Name	First Name	M.I.	Social Security No.	Driver License #

Home Address:
(including County)

Business Address:

Home/Business Phone:

• Are any of your family members employed by the Sixth Judicial Circuit? ☐ Yes ☐ No

If yes, please state their name(s) and how you are related.

• Are you or any of your family members now involved as a party, a witness, or through any other connection with any suit or litigation before any courts of the Sixth Judicial Circuit? ☐ Yes ☐ No

If yes, explain that involvement:

• Have you ever been involved as the respondent in any injunction involving personal protection including domestic violence, dating violence, repeat violence, and sexual violence in any jurisdiction? ☐ Yes ☐ No

If yes, explain:

• Have you ever been named as a parent or guardian of a child in a dependency action in any jurisdiction? ☐ Yes ☐ No

If yes explain:

• Have you **EVER—at any time**, in any jurisdiction—been convicted of a crime, had adjudication of a crime withheld, pled nolo contendere (no contest) to a crime, or are you now under charges for any offense against the law? (You may omit parking violations and civil traffic infractions.)

☐ Yes ☐ No If yes, explain:

Answering yes to any of the above questions will not necessarily disqualify you from being a vendor. The failure to disclose a required event is generally a disqualifying event in itself. Each case is considered individually. If you are unsure of how to answer any of the above, please explain. You may use additional space on the reverse of this authorization form to complete your explanations.

The following information is required and will be used solely for the purpose of conducting a criminal background check:

Gender: ☐ Male ☐ Female Date of Birth:

Race:

☐ **White** (not of Hispanic origin) – includes Whites, Anglo-Saxons, Europeans and persons from Indo-European descent including Pakistani and East Indian.

☐ **Black** (not of Hispanic origin) – includes persons of African descent as well as persons identified as Jamaican, Trinidadian, and West Indian

☐ **Hispanic** (regardless of race) – includes Mexican-Americans, Chicanos, Latinos and all persons from Puerto Rico, Cuba, Latin-America, or of Spanish descent.

☐ **Asian or Pacific Islander** – includes Asian-Americans and persons of Japanese, Chinese, Korean or Filipino descent.

☐ **American Indian or Alaskan Native** – includes persons who identify themselves, or are known as such, by virtue of tribal association

Other (Specify)

CERTIFICATION: I certify that answers given herein are true and complete. I understand that giving false or misleading information, or the omission of any information requested in this authorization, will be grounds for refusal of vendor consideration. I understand that if offered a vendor agreement, I will be required to abide by all rules and regulations of the Administrative Office of the Courts. I agree that if I am arrested, charged with any criminal offense, or named in any suit in any jurisdiction, or if a personal or familial involvement arises in the outcome of any litigation before any court of the Sixth Judicial Circuit during my agreement as a vendor, I will immediately notify the Court Counsel's Office of the Sixth Judicial Circuit. I grant permission to the Sixth Judicial Circuit to conduct a background check on me and to share the results of the check with other State of Florida entities as necessary to consider my application to provide services for the Court.

Signature of Vendor

(your typed name & email address serves as your 'electronic signature')

Date

**Email the Application and Vendor Background
Form to: SixthCircuitContracts@jud6.org**