

IN THE CIRCUIT COURT FOR THE SIXTH JUDICIAL CIRCUIT
IN AND FOR PINELLAS COUNTY, FLORIDA
UNIFIED FAMILY COURT

ADOPTION CHECKLIST (NON-RELATIVE)

PLEASE NOTE: This checklist is intended as guidance in adoption proceedings and not as an exhaustive list of requirements—all Florida Statutes requirements must be satisfied.

**PETITION OF ADOPTION
(Fla. Stat. 63.112)**

The petition must include:

- ☐ Caption in the name by which the Adoptee is to be known when the Petition is granted (Fla. Stat. 63.102)
- ☐ Date and place of birth of the adoptee
- ☐ Name to be given to adoptee
- ☐ Date the petitioner acquired custody of the minor and the name of the adoption entity, if any
- ☐ Full name, age, and place and duration of residence of petitioner
- ☐ Marital status; if married, date and place of marriage
- ☐ Statement that petitioner is able to provide for the material needs of the child
- ☐ Description and estimate value of any property of the adoptee
- ☐ Case style and date of entry of the judgment terminating parental rights
- ☐ Reasons petitioner desires to adopt the adoptee
- ☐ Verified by and signatures of petitioners

ADDITIONAL FILINGS

- ☐ Certified copy of the order terminating parental rights (Fla. Stat. 63.112)
- ☐ Copy of favorable preliminary home study (Fla. Stat. 63.112)
- ☐ Documentation that an interview was held with adoptee if 12 years of age or older (Fla. Stat. 63.112)
- ☐ Final home investigation containing information from preliminary home study, two post placement visits, and the family social and medical history of birth parents (Fla. Stat. 63.125)
- ☐ Affidavit of expenses (not required if TPR filed under ch. 39); a proposed order on the fees must be provided to the Court prior to the hearing date (suggested time is 10 days) (Fla. Stat. 63.132)