



**CIRCUIT COURT
THE SIXTH JUDICIAL CIRCUIT OF FLORIDA**

J. THOMAS MCGRADY
CHIEF JUDGE

HELEN SKIDMORE
JUDICIAL ASSISTANT


Criminal Justice Center

14250 49th Street North
Clearwater, FL 33762
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January 9, 2012

MEMORANDUM

TO: All persons who wish to serve in the Sixth Judicial Circuit Court in Pasco or Pinellas County on the Guardianship Examining Committee or Developmental Disabilities Examining Committee

FROM: J. Thomas McGrady, Chief Judge 

SUBJECT: Appointment of Guardianship Examining Committee Members
Appointment of Developmental Disabilities Examining Committee Members

The Sixth Judicial Circuit is seeking persons who are interested to serve on Guardianship Examining Committee and Developmental Disabilities Examining Committee in Pasco and Pinellas County. **All current physicians and psychiatrists do NOT need to reapply for services beginning April 1, 2012. All other current members on both Committees must reapply. All applications and paperwork must be received in the Court Counsel's Office by 5:00 p.m., Monday, February 6, 2012.**

To be eligible to serve on the **Guardianship Examining Committee** (§744.331, Fla. Stat.) in Pasco and Pinellas County, you must have one or more of the following qualifications:

- Physician*
- Gerontologist
- Person with an advanced degree in Gerontology
- Psychiatrist*
- Registered Nurse*
- Other person with the knowledge, skill, experience, training or education to provide competent evaluations
- Psychologist*
- Licensed Social Worker*
- Nurse Practitioner*

Additionally, the Court is seeking persons with expertise in the diagnosis, evaluation, and treatment of persons with mental retardation and autism to serve on the **Developmental Disabilities Examining Committee** (§393.11, Fla. Stat.) in Pasco and Pinellas County. The selected persons must have one or more of the following qualifications:

- Physician*
- Masters – Social Work
- Masters – Special Education
- Psychologist*
- Masters – Vocational Rehabilitation Counseling

* You must be currently licensed with the State of Florida

Compensation for providing services on a Guardianship Examining Committee and a Developmental Disabilities Examining Committee is paid by the State of Florida at the rates set by the Court. The rates listed below are currently set in Administrative Order No. 2007-017, which can be located at <http://www.jud6.org/LegalCommunity/LegalPractice/AOSAndRules/aos/aos2007/2007-017.htm>.

	West Pasco County & Pinellas County	East Pasco County
Florida licensed Physician, Psychiatrist or Psychologist	\$375	\$425
All other members	\$175	\$225

Appointments are for one-year period, with an option for renewal of up to three additional years at the discretion of the Chief Judge. If you are interested in being considered for appointment, **please submit the following paperwork:**

- A completed Application (original)
- Your résumé
 - For service on Guardianship Examining Committee, the résumé should address your experience with conducting examinations of alleged incapacitated parties.
 - For service on Developmental Disabilities Examining Committee, the résumé should address your experience with the diagnosis, evaluation, and treatment of persons with mental retardation and autism.
- A completed Vendor Background Check Form (original)
- Any other relevant information – indicating any information relating to your qualifications to serve on an examining committee.

The Application, Vendor Background Check form, and information about the required training for GEC members, Fact Sheet and a sample Examination Report Form are available on the Sixth Judicial Circuit website at: <http://www.jud6.org/LegalCommunity/CourtContractedServices.html>.

Please submit all of the above documentation to **Court Counsel's Office, 501 1st Ave. North, Suite 1000, St. Petersburg, FL 33701**. Please direct any questions about service on a Guardianship Examining Committee or Developmental Disabilities Examining Committee to Ms. Susan Vega at (727) 847-2411 for Pasco County or the Court Counsel's Office at (727) 582-7424 for Pinellas County. The completed Application and paperwork must be received in the Court Counsel's Office **no later than 5:00 p.m., Monday, February 6, 2012**. *To deliver your application package in person, you must pre-arrange delivery by calling (727) 582-7424. NOTE: we may not accept certified mail deliveries or facsimiles.*

YOUR COMPLETED APPLICATION AND PAPERWORK TO SERVE AS A MEMBER OF THE GUARDIANSHIP EXAMINING OR DEVELOPMENTAL DISABILITIES EXAMINING COMMITTEE MUST BE RECEIVED IN THE COURT COUNSEL'S OFFICE NO LATER THAN MONDAY, FEBRUARY 6, 2012 AT 5:00 P.M.