




**CIRCUIT COURT  
THE SIXTH JUDICIAL CIRCUIT OF FLORIDA**

**J. THOMAS MCGRADY**  
CHIEF JUDGE  
**HELEN SKIDMORE**  
JUDICIAL ASSISTANT

**Criminal Justice Center**  
14250 49th Street North  
Clearwater, FL 33762  
(727) 464-7457

October 30, 2009  
**MEMORANDUM**

**TO:** All persons who desire to serve in the Sixth Judicial Circuit Court on a Pasco or Pinellas Court Appointed Expert lists, and all physicians who desire to serve on the Pasco Guardianship Examining Committees or the Pasco Developmental Disabilities Committees

**FROM:** J. Thomas McGrady, Chief Judge 

**SUBJECT:** Appointment of Guardianship Examining Committee Members  
Appointment of Developmental Disabilities Committee Members  
Appointment of Court Appointed Experts

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The Court is seeking Physicians to serve on the **Guardianship Examining Committee** (744.331, Fla. Stat.) or **Developmental Disabilities Committee** (393.11, Fla. Stat.) in Pasco County only. **Current members of these Sixth Judicial Circuit committees do not need to reapply.**

Compensation for providing services on a **Guardianship Examining Committee** and a **Developmental Disabilities Committee** will be paid by the State of Florida, at the rates set by the Court. The rates of compensation for a Florida licensed Physician is \$375 for West Pasco and \$425 for East Pasco County, as set in Administrative Order No. 2007-017. This Administrative Order can be located at: <http://www.jud6.org/LegalCommunity/AdministrativeOrders.html>.

Appointments will be for one-year period, with an option for renewal of up to three additional years at the discretion of the Chief Judge. If you are interested in consideration for appointment as a new physician on a Guardianship Examining Committee or Developmental Disabilities Committee in Pasco County, please submit all of the following:

- Your résumé
  - For service on Guardianship Examining Committees, the résumé should address your ability to provide expert opinions regarding alleged incapacity

- For service on Developmental Disabilities Committees, the résumé should address your ability to provide expert opinions regarding mental retardation and autism
- A completed Application (original)
- Any other relevant information – indicating any information relating to your qualifications to serve on an examining committee

Additionally, the Court is seeking persons to serve as court appointed mental health Experts to provide evaluations for Adult Competency, incompetency due to Developmental Disabilities, Mental Retardation as a bar to execution, Juvenile Competency, and Psychological Evaluations in Family Law Cases. **Current court appointed mental health Experts must reapply during this solicitation period.** Below are the minimum qualifications to perform:

**Adult Competency evaluations:**

- you must be a Psychiatrist, Psychologist, or Physician licensed and in good standing with the State of Florida and have satisfactorily completed the approved training as an expert by the Department of Children and Family Services (DCF).\*

**Developmental Disabilities competency evaluations:**

- you must be found qualified by the Agency for Persons with Disabilities to perform evaluations of persons with retardation and autism.\*

**Determinations of Mental Retardation as a bar to execution:**

- you must be an Expert in the field of mental retardation and found qualified by the Agency for Persons with Disabilities.\*

**Juvenile Competency evaluations:**

- you must be a Psychiatrist, Psychologist, or Physician licensed and in good standing with the State of Florida and have satisfactorily completed a training program approved by the DCF pertaining to performing such evaluations.\*

**Psychological Evaluations in Family Law Cases:**

- you must be a mental health professional licensed by and in good standing with the State of Florida, or other Expert qualified to perform the required evaluations.

Compensation for providing services as an Expert will be paid by the State of Florida, at the rates set by the Court. The rates are listed in Administrative Order No. 2004-051. This Administrative Order can be located at: <http://www.jud6.org/LegalCommunity/AdministrativeOrders.html>.

**Current court appointed mental health Experts must reapply during this solicitation period.** Appointments will be for one-year period, with an option for renewal of up to three additional years at the discretion of the Chief Judge. If you are interested in being considered for appointment as a court appointed mental health Expert in Pasco or Pinellas Counties, please submit all of the following:

- Your résumé
  - The résumé should address your ability to provide evaluations as an Expert for the lists for which you are applying
- A completed Application (original)

- Any other relevant information relating to your qualifications to serve as an Expert

Applications for service on a Pasco Guardianship Examining Committee or a Pasco Developmental Disabilities Committee or as Court Appointed Expert in Pasco or Pinellas Counties can be located at: <http://www.jud6.org/LegalCommunity/CourtAppointedOthers.html>.

Please submit all of the above documentation to Court Counsel's Office, 501 1<sup>st</sup> Avenue North, Suite 1000, St. Petersburg, FL 33701. Please direct any questions about service on a Guardianship Examining Committee or Developmental Disabilities Committee to Ms. Kerry Rice at (727) 847-8135. Please direct any other questions to the Court Counsel's Office at (727) 582-7424. Your complete application package must be received **no later than 5:00 PM, Monday, November 30, 2009.**

\* Please contact the Department of Children and Family Services or the Agency for Persons with Disabilities for additional information about any approval by either agency that may be necessary to serve as a particular Expert.

JTM/CC

Enclosures

cc: All current Sixth Judicial Circuit Guardianship Examining Committee Members  
All current Sixth Judicial Circuit Developmental Disabilities Committee Members  
All current Sixth Judicial Circuit Experts  
All current Sixth Judicial Circuit Guardianship Registry Attorneys  
All Judges  
Gay Inskeep, Trial Courts Administrator  
Kerry L. Rice, Deputy Court Administrator, Pasco County  
Bar Associations, Pasco, Pinellas, and Hillsborough Counties  
Law Libraries, Pasco, Pinellas, and Hillsborough Counties  
Clerk's Office, Pasco and Pinellas